



## Nitrogen Smart Communities

### Step 3 Checklist

#### Step 3 Worksheet

All information to be filled out by the municipality can be found in Nassau and Suffolk County Toolkits. *Please note that if the municipality is a town, incorporated village information should not be included in the worksheet (i.e. acreage, wastewater treatment plants).*

- Each participating municipality will be provided with a Step 3 worksheet with a nitrogen source summary already filled in by LIRPC and DEC, denoted by light green cells.
- Complete Table 3.1a. It details the wastewater treatment facilities in the municipality.
- Complete Table 3.1b. It details any private sewage treatment plants in the municipality.
- Complete Table 3.1c. It details the number of on-site wastewater treatment systems (septic). The only information to be completed by the municipality is the number of innovative/alternative wastewater treatment systems that have been installed. All other information will be provided.
- Complete Table 3.1d. It details marine pumpout stations, if applicable to the municipality.
- Complete Table 3.2a. It details lawn fertilizer. The municipality will need to determine the acreage of municipally owned fertilized land. All other information will be provided.
- Complete Table 3.2b. It details golf course fertilizer within the municipality. The municipality will provide a list of all public or private golf courses with acreage and if it is located on a waterfront.
- Complete Table 3.2c. It details agricultural fertilizer. The municipality will list the names, acreage, and type of farm, if applicable.
- Complete Table 3.3. It details stormwater.
- Complete Table 3.4. It details pets, specifically, if there are current measures to reduce pet waste.
- Complete Table 3.5. It will require a brief description of how it may be a source of nitrogen within the municipality.
- GIS maps for wastewater, fertilizer, and stormwater must be submitted as attachments to the completed Step 3 Worksheet. If GIS maps are not available, they can be created by DEC/LIRPC.

