



# Nitrogen Smart Communities Step 1 Worksheet

Complete the following information and submit to [rtitus@lirpc.org](mailto:rtitus@lirpc.org). Include “[Municipality Name] NSC Step 1 Submission” in the email subject line.

Municipality Name:

Municipality Type:

Population:

Waterbodies within municipal jurisdiction:

Is the municipality in compliance with DEC Permits and Regulations: Yes/No

***Submitting the Step 1 Worksheet self-certifies that the municipality is in compliance with all DEC permits and regulations. If you require assistance confirming compliance please contact [rtitus@lirpc.org](mailto:rtitus@lirpc.org).***

## Action 1.1 Adopt the NSC Pledge

Date the NSC Pledge was adopted:

**Upload the final resolution, signed, and dated by the municipality clerk.**

## Action 1.2 NSC Coordinator

NSC Coordinator Name:

Municipal Employee or Volunteer:

**Upload a signed and dated executive letter or memorandum appointing the coordinator and describing their responsibilities, relevant experience, and duties.**

***Once the completed Step 1 Worksheet, coordinator memorandum, and municipal resolution have been submitted, the municipality is officially registered as a Nitrogen Smart Community participant, based on approval by DEC and LIRPC.***

Date Submitted: