Nitrogen Smart Communities
Step 2 Worksheet – Advisory Committee

Submit this worksheet, the member list, and the Community Outreach Plan to rtitus@lirpc.org. Use the email subject **[Municipality Name] NSC Step 2 Submission.**

Municipality Name: _____

Action 2.1 Form the Advisory Committee

The municipal NSC Coordinator leads the committee. You may form a new committee or designate members of an existing group to carry out the NSC responsibilities.

Use the Advisory Committee Packet to recruit and welcome members and prepare for the first meeting. Your Technical Advisor can help with the program steps.

Advisory Committee Name: _____

Municipal NSC Coordinator: _____

Attach the Advisory Committee member list.
Include names, contact information, and affiliations or organizations, if applicable.

Action 2.2 Prepare a Community Outreach Plan

Use the sample plan in the Advisory Committee Packet to prepare and attach a written Community Outreach Plan tailored to your municipality. Include the following:

- Your outreach objective or goals
- The audiences you want to reach
- Specific outreach strategies and activities
- Who will lead or help carry out each activity